

**ROBERT WOOD TAX SERVICE, INC.**  
 A PROUD AFFILIATE OF KEMPNER WEALTH MANAGEMENT  
 661.253.1484

[www.coptaxguy.com](http://www.coptaxguy.com)  
[www.kempnerwealthmanagement.com](http://www.kempnerwealthmanagement.com)

## MINISTERS AND THE CLERGY

<i>Parsonage Allowance</i>		<i>Auto Travel (In miles)</i>	
Allowance Received		Educational	
Interest - Home		Funerals	
Taxes - Home		Infirm - Hospital Visits	
Rent - Home		Parishioner Meetings	
Repairs - Home		Weddings	
Insurance - Home		Visitation	
Utilities - Home		Outings - Congregation	
Other _____		Tolls (\$)	
<b><i>Supplies &amp; Expenses</i></b>		Parking (\$)	
Books - Music & Theology		Other: _____	
Business Cards		<b><i>Travel - Out of Town</i></b>	
Clerical Service		Airfare	
Entertainment (enter 100% of expenses)		Car Rental	
Insurance - Business		Parking	
Legal & Professional Services		Bus, Subway, & Taxi	
Map Book		Lodging (do not combine with meals)	
Pager		Meals (do not combine with lodging)	
Photocopy & Greeting Cards		Porter, Bell Captain	
Postage		Laundry	
Software - Appointment/Calendar		Bridge & Highway Tolls	
Software - Genealogy		Telephone	
Software - Word Processing		Other: _____	
Vestments		<b><i>Continuing Education</i></b>	
Vestments - Repair		Correspondence Course Fees	
Computer		Course Registration	
On-Line Services		Materials & Supplies	
Other: _____		Photocopy Expense	

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Other: _____	Reference Material	
<b><i>Telephone Expenses</i></b>	Seminar Fees	
Cellular Calls	Textbooks	
FAX Transmissions	Other: _____	
Paging Service	<b><i>Equipment Purchases</i></b>	
Pay Phone	Computer & Printer (Special IRS Rules)	
Toll Calls	Answering Machine	
Other: _____	Calculator & Copier	
<b><i>Miscellaneous Expenses</i></b>	FAX Machine	
Business & Professional Associations	Pager	
Professional Subscriptions	Telephone	
Other: _____	Other: _____	

**Don't Forget these other Personal Deductions:**

**PERSONAL DEDUCTIONS:**

DMV Fees \_\_\_\_\_  
 Boat/Trailer Fees \_\_\_\_\_  
 Mortgage Interest \_\_\_\_\_  
 2<sup>nd</sup> Home Interest \_\_\_\_\_  
 Property Taxes \_\_\_\_\_

**CASH PAID TO CHARITIES: (Please get receipts!!)**

Sheriff/Police/Fire Relief \_\_\_\_\_  
 House of Worship \_\_\_\_\_  
 City of Hope \_\_\_\_\_  
 United Way \_\_\_\_\_  
 Girl Scout Cookies \_\_\_\_\_  
 Other \_\_\_\_\_

**FAIR MARKET VALUE OF NON-CASH ITEMS GIVEN TO CHARITIES: (Receipts!!)**

Clothing \_\_\_\_\_ Electronics \_\_\_\_\_  
 Furniture \_\_\_\_\_ Kitchen/Housewares \_\_\_\_\_  
 \*\*Vehicles/Boats – Special IRS Rules- \_\_\_\_\_

**DON'T FORGET TO GET AND RETAIN YOUR RECEIPTS!**